



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

***REVISED 09-06-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 5, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 10, 2018

Monday September 10, 2018	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday September 11, 2018	Human Services Board	8:30 a.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
	Law Enforcement and Emergency Management Committee	6:30 p.m.	Jefferson County Courthouse 311 S. Center Ave, Room 112, Jefferson
	County Board	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Wednesday September 12, 2018	No Scheduled County Meetings		
Thursday September 13, 2018	Land Information Council	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
Friday September 14, 2018	*Planning and Zoning Committee – Site Inspections (Agenda Revised)	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
Saturday September 15, 2018	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
Sunday September 16, 2018	No Scheduled County Meetings		



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, September 10, 2018
TIME: 8:30 a.m.

Committee Members: Dan Herbst, Mike Kelly, John Kannard, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from August 13, 2018
7. Communications
8. Discussion and Possible Decision on National 4-H Week Proclamation
9. Update on Communities Educator
10. Update on Positive Youth Development Educator Position
11. Review of 2018 Departmental Budget
12. Update on Jefferson County Farm Technology Days (July 2019)
13. Discussion of Monthly Educator Reports – LaVern Georgson
14. Discussion and possible action on future meeting schedule and agenda items
15. Adjourn

Next Scheduled Meetings:

Regularly scheduled meetings are at the UW-Extension Office in Room 12 on the 2nd Monday of the month at 8:30 a.m. Next meetings are scheduled for: October 8 and November 12.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD
and
LANDOWNERS' MEETING FOR DRAIN 44
Jefferson County Courthouse
311 S. Center Avenue, Rm 202
Jefferson, WI 53549

SEPTEMBER 10, 2018
9:30 a.m.

1. Call to order and review minutes
2. Drain 36 – Review current status; attorney letter to DATCP
3. Drain 13 – Letter from landowners, Carol Saunders and Greg Harbaugh
4. Drain 20 – Review landowners' meeting August 13
5. Adjourn for Drain 44 Landowners' Meeting

LANDOWNERS' MEETING

1. Call to order by Chairman Hughes (10:00 a.m.) and state purpose of the meeting
2. Adjourn Landowners' Meeting

1. Call to order and continue with Drain Board Meeting
2. Drain 44 – Review Ron Griebenow letter to area landowners (sub-division)
3. Drain 41 – Update of spraying by Professional Vegetation Management
4. Dissolution hearing care – September 19, 2018 at 2:30 p.m.
5. Status of DATCP dissolution meeting
 - a. Location – Jefferson County Fair Park
 - b. Postcard and website
 - c. Arrangements for meeting
6. Old business
7. New business
8. Pay bills
6. Motion to adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, September 11, 2018 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the September 11, 2018 Agenda**
- 5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of August 14, 2018 Board Minutes**
- 7. Communications**
- 8. Review of the July, 2018 Financial Statement**
- 9. Discuss and Approve August, 2018 Vouchers**
- 10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 11. Discussion and Possible Action on New Professional Service Contracts (Home Modification, Psychological, Adaptive Aids – other, Legal Assistance, Test Kits, Vision Support, Respite Care and Adaptive Aids - Vehicle)**
- 12. Discussion and Possible Action on Impact of Wisconsin Crisis Services**
- 13. Discussion and Possible Action on ADRC Food Vendor bids for the Senior Dining Program**
- 14. Discussion and Possible Action on Lueder Haus retaining wall**
- 15. Director's Report**
- 16. Adjourn**

Next Scheduled Meetings:

Tuesday, October 9, 2018 at 8:30 a.m.
Tuesday, November 13, 2018 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Office of the Sheriff – Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace
Administrative Captain



Jerry Haferman
Patrol Captain



Duane Scott
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549
September 11, 2018 @ 6:30 p.m.

DWAYNE MORRIS; KIRK LUND; GREG DAVID; BRANDON WHITE; JAMES BRAUGHLER

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
5. Discussion and possible action to award a professional services contract to conduct a communications systems analysis.
6. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY

SEPTEMBER 11, 2018

7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL ORDER OF BUSINESS**
 - a. Introduction of Circuit Court Judge William Gruber
7. **APPROVAL OF AUGUST 13, 2018 MEETING MINUTES**
8. **COMMUNICATIONS**
 - a. Zoning Committee – Notice of Public Hearing, September 20, 2018
9. **PUBLIC COMMENT**
10. **ANNUAL REPORTS**
 - a. Land and Water Conservation – Mark Watkins
 - b. Land Information – Andy Erdman
 - c. Library Board – Connie Meyer
 - d. Parks – Joe Nehmer
 - e. Planning and Zoning – Matt Zangl

NEXT COUNTY BOARD MEETINGS

October 9, 2018

October 23, 2018

7:00 P.M. – RM 205

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

11. **SPECIAL ORDER OF BUSINESS**
 - a. Resolution – Authorizing Intergovernmental Agreement to Authorize a Consortium for Joint Purchasing of Employer Benefits (Addendum)
 - b. Resolution – Recommending Dean Health Plan as the Employee Health Insurance provider for the Dodge-Jefferson Consortium and Offering Employees the Option of a \$500/\$1000 Low Deductible Health Plan, a \$1,500/\$3,000 High Deductible Health Plan (HDHP) with a Health Savings Account (HSA) and a Preferred Provider Organization (PPO) Health Plan (Addendum)
 - c. Resolution – Withdrawing from the Wisconsin Public Employer's Group Health Insurance Program (Addendum)
12. **BUILDING AND GROUNDS COMMITTEE**
 - a. Resolution – Accepting bids to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building
 - b. Resolution – Authorization to enter into a Professional Service Contract for Roof Replacement at the Courthouse
13. **FINANCE COMMITTEE**
 - a. Resolution – Disallowance of Claim – Dawn Boley and Nicole Mayer
 - b. Resolution – Disallowing Claims of Nicole & Brian Schroeder, Jonathan Lapp, Carissa & Melissa Gross and Savanna & Gerald Drewiek for Vehicle Damage at the 2018 County Fair
 - c. Resolution – Opting into a Class Action Lawsuit: *Kane County, Utah vs United States* under the Payment in Lieu of Taxes Act
14. **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT**
 - a. Resolution – Authorizing a Professional Service Contract for Communication System Consultant

15. **PARKS COMMITTEE**
 - a. Resolution – Purchasing 3-span Prefabricated Steel Truss Bridge and Amending Resolution No. 2018-38
16. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Amend Zoning Ordinance
17. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. Samantha LaMuro, Fort Atkinson, WI, to the Board of Health to fill an unexpired term ending May 12, 2020.
18. **PUBLIC COMMENT** (General)
19. **ANNOUNCEMENTS**
20. **ADJOURN**

AGENDA
JEFFERSON COUNTY LAND INFORMATION COUNCIL

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON THURSDAY, SEPTEMBER 13, 2018

Andy Erdman, Staci Hoffman, John Jensen, Joanne Larson, Todd Lindert,
Jim Morrow, Steve Nass, John Rageth, Tracy Saxby, Mark Watkins, Matt Zangl

- 1) Call to Order
- 2) Roll Call
- 3) Certification of Compliance with Open Meetings
- 4) Review and Approval of Agenda
- 5) Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
- 6) Approval of July 31, 2018 Land Information Council Meeting Minutes
- 7) Communications
- 8) Discussion and Possible Action on the Draft Jefferson County Land Information Plan for 2019 – 2021.
- 9) Adjourn

If you have questions regarding these matters, please contact the Land Information Office at 920-674-7254.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTION MEETING

***REVISED 9-6-18**

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker, Blane Poulson

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, SEPTEMBER 14, 2018

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. ***Site Inspection for Request by John Marks to Replace the Home at N9198 Gopher Hill Road, Town of Ixonia at More than 100 Feet from its Existing Location**
8. Site Inspections for Petitions to be Presented in Public Hearing on September 20, 2018:

CU1957 – 18 – Dianna & Wade Woelfle: Conditional use to allow three dogs in a Residential R-2 zone at **N1626 South Main St**, Town of Koshkonong on PIN 016-0514-1611-035 (0.699 Ac). This is in accordance with Sec.11.04(f)2 of the Jefferson County Zoning Ordinance.

R4099A-18 – Robert Pizur/AA Fundraiser LLC Property: Rezone 1.935 acres of PIN 016-0514-1511-025 (2.5 Acres) at **N1611 US Highway 12** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1956-18 – Robert Pizur/AA Fundraiser LLC Property: Conditional use to allow for mini-warehousing in a proposed A-2 zone at **N1611 US Highway 12**, Town of Koshkonong on PIN 016-0514-1511-025 (2.5 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4092A-18 – George Jaeckel/Jaeckel Land LLC Property: Request to create a 5-acre lot around the home at **W5738 Edgewater Road** in the Town of Koshkonong from parts of PINS 016-0514-0311-002 (4.61 Acres), 016-0614-3443-014 (33.738 Acres), 016-0614-3444-000 (3.9 Acres) and 016-0614-3444-001 (4 Acres). The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4093A-18 – Samuel Meyers: Rezone 7 acres of PIN 010-0615-3331-000 (21.765 Acres) near **W3930 State Road 106** in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1955-18 – Samuel Meyers: Conditional use to allow storage of contractor's equipment in a proposed A-2 zone near **W3930 State Road 106**, on PINs 010-0615-3331-000 (21.765 Acres) and 010-0615-3334-002 (10.986 Acres). The site is in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4094A-18 – Samuel Meyers: Create a 2-acre A-3 zone around the home at **W3930 State Road 106**, part of PINs 010-0615-3331-000 (21.765 Acres) and 010-0615-3334-002 (10.986 Acres) in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4095A-18 – Brian Statz: Rezone 4 acres of PIN 014-0615-1131-000 (40 Acres) around the home and buildings at **N4259 County Road D** in the Town of Jefferson. The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4091A-18 – Brenda Spies/Paul & Pamela Neis Property: Rezone all of PIN 032-0815-1733-000 (11.1 Acres) on **Jefferson Road** in the Town of Watertown. The request is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1953-18 – Brenda Spies/Paul & Pamela Neis Property: Conditional use to allow for transportation services, a trucking operation, on PIN 032-0815-1733-000 (11.1 Acres) on **Jefferson Road**. This Town of Watertown property is being proposed for a Community zone. The request is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1954-18 – Brenda Spies/Paul & Pamela Neis Property: Conditional use to allow for home occupations on 032-0815-1733-000 (11.1 Acres), **Jefferson Road** in the Town of Watertown. Occupations requested are lawn care, snowplowing, U-Haul rentals and Amsoil distribution. The request is in a proposed Community zone in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1959-18 – Carolyn & Chris Gosdeck: Conditional use to allow canoe and kayak rentals in a Community zone at **N6980 Kasten Rd** in the Town of Milford, on PIN 020-0714-0434-007 (6.148 Acres). Also allow an extensive on-site storage structure 40' X 60' at this location. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1958-18 – Ed Spiegelhoff: Allow a conditional home occupation plumbing business at **N7085 North Shore Rd** in the Town of Lake Mills, on PIN 018-0713-0231-002 (3.830 Acres). This is in accordance with Sec. 11.04(f)5 of the Jefferson County Zoning Ordinance, proposed in an A-T, Agricultural Transition zone.

R4098A-18 – John R Schultz: Rezone approximately 0.5 acre of PIN 018-0713-0344-027 (2 Acres) for it to be absorbed into adjoining A-1 zoned property under the same ownership. The property is at **W8132 County Road B** in the Town of Lake Mills. The request is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance.

R4096A-18 – Brian Statz: Create a 5.2-acre farm consolidation lot around the home and buildings at **N6638 Kroghville Road** in the Town of Lake Mills from part of PIN 018-0713-0843-000 (27.8 Acres). Create a new 2.1-acre building site. The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4097A-18 – Brian Statz: Create a 5.8-acre N zone from PIN 018-0713-0843-000 (27.8 Acres) adjacent to the proposed A-3 zone on **Kroghville Road**, Town of Lake Mills. The request is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

9. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



**Lake Ripley Management District Meeting of the
Board of Directors September 15, 2018
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (July 21, 2018) IV.
- Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. Old Business
 - A. Update on DNR lands purchased by the District
- VII. New Business
 - A. Discussion and possible action on the formation of a committee for the update of the lake management plan.
 - B. Discussion and possible action on a zoning or permitting complaint response policy
 - C. Discussion and possible action on future LRMD board meeting dates. D. Discussion and possible action on Lake Ripley water levels
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair